

Empanelment of Vendors for Supply & Installation of Physical Security Equipment i.e Cash safes, Gold safes Strong room Door, Safe Deposit Lockers, Cabinets, Fire Resistant Record cabinet, Fire resistant Filing Cabinets At Bank's branches/offices

1. Introduction

The Nainital Bank Ltd., one of the premier scheduled commercial bank, has successfully transformed itself into a modern age bank to cater its customers efficiently and effectively. Presently, the Bank has 169 branches operating in Uttarakhand, Uttar Pradesh, Delhi, Haryana and Rajasthan.

To meet its requirement for various physical security equipment like Cash safes, Gold safes Strong room Door, Safe Deposit Lockers, Cabinets, Fire Resistant Record cabinet, Fire resistant Filing Cabinets at bank branches, the Bank invites applications on prescribed Performa (**Annexure-1**) from technically competent and financially sound Vendors for empanelment for supply& installation of Physical security equipment of different OEMs.

Bank in general purchases following items from empaneled vendors after calling quotes as and when required.

- 1) Cash Safe
- 2) Gold safe
- 3) Strong room doors
- 4) Safe deposit lockers
- 5) Cabinets
- 6) Fire resistant filing cabinets
- 7) Fire resistant record cabinets

2. Vendors' Eligibility Criteria

1) Status of Vendor

The vendor should be authorized Indian supplier of these Physical Security equipment. Authorization letters from/ on behalf the Original Equipment Manufacturers (OEMs) to this effect should be furnished

Vendor should furnish certificate of satisfactory services and empanelment in other banks

2) Financial status

Turnover of the bidder from sale of Physical security equipment., in India should not be less than Rs 50 lac (Fifty Lac) during the last financial year (2022-2023). The balance sheet of the vendor should show profit during last 3 years.

Audited Balance Sheet (provisional, if not audited for 2023-2024) and Profit & Loss Account documents for the years 2020-2021, 2021-22 and 2022-23 should be enclosed.

3) Reliability/Quality of the Hardware

Since the hardware items shall be installed at critical sites, the items so offered should be robust and reliable, as per technical specifications.

Vendor should have capability to provide support and services at the branch/ office locations of the Bank. **Any vendor who has been banned by any Bank for such supplies for any reason viz. delay in supply of equipments, delay in providing in-time after-sales support at the site, shall not be eligible for empanelment.**

Bank reserves the right to accept or reject any or all applications without assigning any reason and without incurring any obligation to inform the concerned vendor of the ground for Bank's action.

4) Validity Period of empanelment: Validity period of empanelment will be 01 year from the date of empanelment and extendable for 01 more-year subject to satisfactory services and maintenance of the quality as per standard by the vendor.

5) Guarantee/ warranty: The bidder must guarantee the equipment/ materials/ supplied against faulty design/ material/ components/ workmanship giving rise to replacements. The warranty should be valid for a period of three years from the date of handing over, irrespective of the date of deliveries. In the case of failure of the successful bidder to make-up any breakdown within above period, the bank shall be free to get same done through other agencies, and the original equipment supplier will be liable for de-barring from the empanelment and penalty @5% of the cost of the equipment. From subsequent bills

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The Nainital Bank Ltd.
(Regd. Office: G.B. Pant Road, Nainital)

Application form to be submitted for the purpose of empanelment of vendors for supply & installation of Physical Security Equipment Cash safes, Gold safes Strong Room Door, Safe Deposit Lockers, Cabinets, Fire Resistant Record cabinet, Fire resistant Filing Cabinets at branches/offices

Sr.	Information required	Information to be filled by the vendor		
1.	Name of the vendor			
2.	Year of starting operations			
3.	Constitution of the vendor, i.e., Limited Company, Private Limited Company, Partnership, Sole Proprietorship, or any other type			
4.	OEM /OEM authorization for (list the Physical security equipment products)			
5.	Vendor's registered address			
6.	Vendor's corporate address			
7.	Name(s) of partner(s), if applicable			
8.	Address (es) of partner(s), if applicable			
9.	Name(s) of the authorized executive(s)			
10.	E-mail address (es) of authorized representative(s)			
11.	Phone nos. of authorized representative(s)	1- 2-		
12.	E-mail id of authorized representative(s)			
		During FY 2020-21	During FY 2021-22	During FY 2022-23
13.	Net Profit (Rs. in lac)			
14.	Total Turnover (Rs. in lac)			
15.	Revenue earned from supplying Physical security equipment (Rs. in lac) etc.			
16.	Support and service experience (list the names of Institutes)			
17.	Enclosures			

The application is submitted in response to your advertisement for empanelment in newspaper and website <https://www.nainitalbank.co.in/english/tender.aspx> . The information submitted is true to the best of my/ our knowledge.

Signature and Seal (Authorized Signatory)

Name -

Destination-

Vendor / Company Name-

Technical Specifications of Physical Security Equipment:

A. Strong Room Door:

1. Only BIS certified (labeled) Strong Room Doors of class “B”, & “A” & AA as per BIS specifications given in IS 11188(Part 1):2014 shall be procured by the Bank.

The Door must conform to BIS specifications IS 11188 (Part 1): 2014 or the latest BIS Standard and must be labelled as such.

2. Ultimate Tensile Strength (UTS) of the steel used in safe to be minimum 270 MPa.
3. All locks shall be of dual control type having minimum 8 levers.
4. Keys for the lock shall be of stainless steel or any other nonferrous material.
5. Each Key lock shall be fitted with Automatic relocking device.
6. Coating thickness to be minimum 50 Microns for powder coating and minimum 70 Microns for liquid paints.
7. Thickness of door slab over the rebate shall be minimum 29mm/65mm/90mm/150mm for class B, A, AA & AAA respectively.
8. Thickness of door over the lock to be minimum 50 mm/ 75mm/100 mm/160 mm for class B, A, AA & AAA respectively.
9. Diameter of each shooting bolt to be minimum 38 mm/ 50 mm/ 50 mm/65 mm for class B, A, AA & AAA respectively.
10. Depth of engagement of bolts to be minimum 15 mm for B, A & AA & 20 mm for AAA
11. The Accessories of SRD include Grill gate, Ventilator, ‘V’ Cage and Exhaust Fan.
12. A ventilating grill gate should be hinged to the Strong Room door frame to open inward. The ventilating grill gate should be made of mild steel angles, plates or channels with mild steel rods welded in a rigid frame. An un-pickable dual control locking device capable of being operated from both the sides of the door shall be fitted on the grill gate.
13. The shooting bolt mechanism of the Strong Room door shall be controlled by two high-precision dual-control un-pickable special-key lock of minimum 10 levers in case of Class 'A' door and 8 levers in cases of class 'B' doors. The locks should be provided with stainless steel keys in duplicate. The keys should be double bitted in case of class 'A' doors and single or double bitted in case of class 'B' doors.
14. For the locking mechanism, shooting bolt mechanism and the construction of the Strong Room Door shall be such as to facilitate providing and fixing a time lock at any later date.
15. The Strong Room doors should have been certified by the Bureau of Indian Standards (BIS) as Class 'B' or Class 'A' or Class 'A', the strong room doors shall bear a metallic BIS Label, which inter alia should contain the following information:
 - Manufacturer's Brand Name
 - Class & Rating of Strong Room (Vault) door, i.e. Class 'B' TRTL 30 - FR30 or Class 'A' TRTL 60
 - Serial Number of the door
 - Year of manufacturing of Strong Room door

- The 'ISI' mark of BIS (along with the Standards No., i.e., IS 11188)

- The CML Number allotted by the BIS to the Manufacturer.

16. Technical specifications for Air Ventilator

- Only BIS certified (labelled) Air Ventilator of class “B”, “A”, & “AA” as per BIS specifications given in IS 14387: 2005 shall be procured by the Bank.

B)SAFE (BB/ A/ AA) SPECIFICATIONS:

. Only BIS-certified (labeled) Safes of either Class 'BB' or Class 'A' as per BIS specifications given in IS 550 (Part 1):2014 will be procured by the Bank. The Safes should bear a metallic BIS Label, which, inter alia, should contain the following information:

- a) Manufacturers Name.
- b) Class & Rating of Safe i.e., Class 'BB'; TRTL 15x6 or Class 'A'; TRTL 30x6 or Class „AA“; TRTL 60x6.
- c) Year of manufacturing of Safe & Serial Number of the Safe.
- d) The ISI mark of BIS (along with the Standards No., i.e., IS 550 (Part 1): 2014&2003
- e) The CML Number allotted by the BIS to the Manufacturer.

2. The Safes (Class „BB', „A“ & „AA“) should conform to the following minimum specifications:

- a) Size of Safe: The internal vertical height should not be less than 1340 mm and the internal volume (i.e., height x width x depth) should not be less than 336 liters.
- b) Shooting Bolts: For better security against brutal attack on the Safe, irrespective of its class, the Safe should have at least four shooting bolts on the hinge side, four bolts on the side opposite to hinge side and two bolts each on top and bottom sides. Only on the hinge side of the door, instead of four shooting bolts a single continuous bolt of sliding or fixed nature making engagement into the body for at least two-third of the internal height is also acceptable
- . c) Key Locks: For Class „BB', „A“ & „AA“ Safes, the Safe door should have at least two key locks and both the key locks should be of dual-control type. The main lock shall have minimum of 8 levers. No two locks shall have the same combination.
- d) Keys: Each lock shall be provided with duplicates of main and auxiliary keys. The keys shall be mutually non-interchangeable i.e., no lock shall open by other than its own specific keys.
- e) Automatic Relocking Device: An automatic relocking device one for each key lock shall be fitted in the door which being always on guard shall come into operation if a lock is dislodged by explosives or any other means.

3.The Gold safe shall be provided with a minimum of 10 lockable drawers inside.

C)SAFE DEPOSIT LOCKER CABINETS (OPEN TYPE)

- Only BIS certified (labeled) Safe Deposit Locker Cabinets (SDLCs) as per IS 5244:2014 of the following types and specifications shall be procured by the Bank: -
 - a) Type 1 - Containing 75 lockers
 - b) Type 1A – Containing 90 lockers
 - c) Type 2 – Containing 52 lockers
 - d) Type 2A - Containing 51 lockers
- Lockers shall be secured with first class un pickable dual control key-lock. They shall be self-locking so that custodian does not have to re-lock the locker with his (custodian's) key after the lessee has locked it.
 - The mechanism of the lock shall be such that the lessee shall not be able to withdraw his key unless the locker has been re-locked fully. Once the lessee has locked the locker, the same cannot be opened unless the custodian turns in his key to take off his control.
 - No key of one lock shall apply to any other lock except its own. The lessee's as well as the custodian's keys shall be made of stainless steel.
 - The lock and shutter arrangement shall be such that the lever of the lock projecting into locker or the locker hole as the case may be, shall have sufficient protection against tampering with crow bar or other hand tools
 - The SDLCs shall bear a metallic BIS label bearing BIS Standard Mark with IS Standard Number, Manufacturer's name/trade mark, Type of the Locker Cabinet, year of manufacture, Serial Number of the SDLC, CML Number allotted by BIS to the manufacturer.

D). SAFE-CUM-SAFE DEPOSIT LOCKER CABINET

Only Safe-cum-Safe Deposit Locker Cabinets with BIS certified (labeled) Safe body of class „A“/ „AA“ as per IS 550 (Part 1):2014 and shall conform to the following minimum standards: -

1. Shooting Bolts: For better security against brutal attack on the Safe body, the Safe body should have at least four shooting bolts on the hinge side, four bolts on the side opposite to hinge side and two bolts each on top and bottom sides. Only on the hinge side of the door, instead of four shooting bolts a single continuous bolt of sliding or fixed nature making engagement into the body for at least twothird of the internal height is also acceptable.
2. Key Locks: The Safe door should have at least two key locks and both the key locks should be of dual-control type. The main lock shall have minimum of 8 levers. No two locks shall have the same combination.
 - a) Keys: Each lock shall be provided with duplicates of main and auxiliary keys. The keys shall be mutually non-interchangeable i.e., no lock shall open by other than its own specific keys.
 - b) Automatic Relocking Device: An automatic relocking device one for each key lock shall be fitted in the door which being always on guard shall come into operation if a lock is dislodged by explosives or any other means.
 - c) The safe body shall bear a metallic label fixed on the inner face of Safe cum-Safe Deposit Locker's door indicating Manufacturer's Name, Class & Rating of Safe body i.e., Class „A“; TRTL 30x6/ Class „AA“, TRTL 60x6 year of manufacturing, ISI mark with the standards number i.e. i.e., IS 550 (Part 1): 2014, Serial number of the Safe body and the CML Number allotted by the BIS to the Manufacturer

E. FIRE RESISTING FILING CABINETS (FRFCS):

- Only BIS certified (labeled) Fire Resistant Filling cabinets (FRFCs) as per specifications given in IS 14561:2014 shall be procured by the Bank.
 - The FRFC shall be of standard vertical type with four drawers having fire resisting rating of not less than 120 minutes or more and manufactured as per BIS Standards IS 14561:2014.
- .Each drawer of the cabinet should be removable, but should be fitted with a latch/ positive stop to prevent inadvertent withdrawal and rebound. Such latch shall be lifted/unlocked by the pull of the handle or any other mechanism.
- Each drawer should have a handle made of non-corrosive material fixed in the front face of the drawer or with a built-in pulling mechanism.
 - The drawers should not have sharp corners or edges so as to avoid injury or damage to clothing.

- The top drawer should be provided with dual control key lock having not less than six levers or pin cylinder lock having not less than six pins and with duplicate keys of stainless steel/brass. The locking mechanism should be such that when the top drawer is pushed in fully it actuates the locking mechanism to lock all other drawers simultaneously when they are in pushed-in position. At the time of locking the cabinet, if one of the drawers is not fully pushed-in, that drawer should remain unlocked and can be used; as soon as that drawer is pushed in fully, it should get locked automatically without further operation of the key by the user. Besides, isolation mechanism should also be provided to permit independent locking / use of other drawers. Such isolation mechanism provided on drawers should be manually operated.

- The keys should bear an identification number, which should not be the same as the serial number of the cabinet. • The FRFC shall bear a metallic label fixed on inside surface of the top drawer of the cabinet such a way that it is visible when it is opened. The label should indicate Manufacturer's name or trade mark, Classification of the cabinet, year of manufacture, Serial number of the FRFC, CML number allotted by BIS to the manufacturer and ISI mark i.e., IS 14561

F. FIRE RESISTING RECORD CABINET(FRRC):

- The FRRC must conform to IS 14203: 2014.
- The OEM should have an Anti-Corrosion treatment process in Place to thoroughly degrease and clean the rust and scales using appropriate chemical treatments.
- Painting should be carried out inside a proper covered enclosure and withstand minimum 300 hours of salt spray resistance.
- Bolt work: The door shall be secured by four way locking mechanism / Bolt work with minimum 8 moving shooting bolts of 20 mm diameter.
- Locking: The FRRC shall be equipped with a dual control key lock of minimum six levers. The Lock body shall be of Zinc Alloy and the Levers in the lock shall of Brass (IS 410). There shall not be any dummy lever in the lock.
- The storage capacity shall be minimum 640 Liters with minimum usable internal sizes in mm as 1620 (h) x 670 (w) x 599 (d).
- The bidder/OEM should be the Original Equipment Manufacturer of the Locks used in the aforementioned FRRC.